COWLEY INTERNATIONAL COLLEGE

WORK RELATED LEARNING AND ENTERPRISE POLICY

'Cowley International College

'Achieving the highest standards together'
1. Policy statement for Work Related Learning and Enterprise

Cowley International College provides a planned programme of Work Related Learning and Enterprise learning opportunities and activities incorporating careers, education and guidance, Citizenship and PSHE to help students succeed in learning and become responsible citizens.

2. Aims of the Policy

This policy sets out Cowley International College’s commitment to develop and promote whole college Work Related Learning and Enterprise.

The aims are to:

1. enable all young people to:
   - become successful learners
   - become confident individuals
   - develop skills and qualities to succeed as responsible citizens in the 21st century
2. encompass a planned programme of Work Related and Enterprise learning opportunities and activities to build on students' prior attainment and achievement
3. give relevance to teaching and learning opportunities within curriculum areas using a Work Related and Enterprise content
4. provide activities within a positive, caring, supportive, safe and secure environment within the college
5. work in partnership with parents/carers and all other external agencies
6. make sure all activities and opportunities are available to all students within college
7. raise students’ awareness of possible careers, progression routes and how to achieve them
8. to link the Every Child Matters outcomes of:
   - enjoy and achieve
   - make a positive contribution
   - achieve economic wellbeing

3. What is Work Related Learning?

Work related learning prepares young people for the ‘world of work’. It consists of a planned programme of opportunities and activities, at Cowley, that uses the context of work to develop skills and understanding required in the world of work. This includes learning through the experience of work, learning the practices of work and the skills for work:

Otherwise known as FAT:

- **For work** – developing employability skills
- **About work** – providing opportunities for students to develop their knowledge and understanding of work and enterprise through vocational courses and careers
- **Through work** – giving the students the opportunity to learn from direct experiences of work. This is done through: work placements, part time jobs and enterprise activities in college
4. What is Enterprise?

Enterprise learning opportunities and activities, at Cowley, is delivered through the curriculum, via work related learning. The aim is to develop students’:

- innovation
- creativity
- risk management
- financial capability
- economic and business understanding

The programme of activities gives the students the opportunity to tackle problems or issues that involve an element of risk and uncertainty. The students take responsibility for their actions and are rewarded for successful outcomes.

The programme of activities is planned to incorporate:

- tackling a project or need
- planning the project or activity
- implementing the plan
- evaluating the outcome

5. Work Related Learning and Enterprise entitlement and delivery.

All students have the entitlement to:

- a programme of careers education and guidance
- a coherent programme of Work Related Learning and Enterprise learning opportunities and activities
- a curriculum that integrates Work Related Learning and Enterprise to enhance students’ learning. These experiences can be used in the college context. For example:
  - in business studies - enrich learning
  - in citizenship - contribute to understandings of workplace rights and responsibilities
  - through earning one’s own money - develop financial capability

6. How does Work Related Learning and Enterprise contribute to ECM?

The requirements of the Every Child Matters Agenda can be met through the programme activities by helping students to positively contribute towards:

- making a positive contribution
- achieving economic wellbeing

7. Safeguarding students

To link with the College’s safeguarding policy all work experience placements are processed through St. Helens Chamber. Regular monitoring is carried out on their quality framework to comply with the College’s safeguarding policy.
8. Work experience

KS5 students, who need to receive accreditation for their coursework, are provided with the opportunity of a work placement.

There is the opportunity for other additional Year 12 students to undergo work experience.

To ensure health & safety of all students they receive a health & safety briefing.

**Responsibility of the Work Related Learning Manager organising the placement or visit is to:**

- ensure work placements are processed through St. Helens Chamber
- brief students on Health & Safety requirements through the tutorial programme
- ensure all work related or enterprise visits meet Health & Safety requirements and risk assessments are completed
- have a planned programme of staff visits for students on long term placements
- monitor safety, progress and achievement of all students on their placements